

THIRTY-SEVENTH ANNUAL INSTITUTE AND CONFERENCE



NBNA

REGISTRATION

NATIONAL
BLACK
NURSES
ASSOCIATION

IMPLEMENTING
STRATEGIES TO IMPROVE
GLOBAL HEALTH OUTCOMES

SHERATON CENTRE TORONTO

Sunday, August 2 – Thursday, August 6, 2009





2009 CONFERENCE SCHEDULE AT-A-GLANCE

“NBNA: Implementing Strategies to Improve Global Health Outcomes”

SATURDAY, AUGUST 1

2:00 pm - 6:00 pm Board of Directors Meeting
 3:00 pm - 7:00 pm REGISTRATION

SUNDAY, AUGUST 2

8:00 am - 5:00 pm REGISTRATION
 8:00 am - 5:00 pm Presidents' Leadership Institute
 8:00 am - 5:00 pm “VITAS Innovative Hospice:
 TRAIN the TRAINER”

*(Participants must have completed the End of Life Training, ELNEC)
 Pre-Registration Required. This is a two day course!*

4:00 pm - 5:00 pm Moderators / Monitors Orientation
 4:00 pm - 5:00 pm New Members Orientation /
 First Time Attendees
 4:00 pm - 5:00 pm Chapter Development

MONDAY, AUGUST 3

6:00 am - 7:00 am Aerobics
 8:00 am - 10:00 am Business Meeting
 7:00 am - 2:00 pm REGISTRATION
 & Last Day for TICKET SALES
 10:15 am - 11:45 am Plenary Session
 “Global Health”
 1:00 pm - 2:30 pm LPN Workshop / Specialty Forums
 3:00 pm - 6:00 pm Exhibit Hall Grand Opening
 6:00 pm Processional Line-Up (CHAPTERS)
 6:30 pm - 8:00 pm Opening Ceremony
 KEYNOTE ADDRESS

TUESDAY, AUGUST 4

RED DRESS DAY !

6:00 am - 7:00 am Aerobics
 7:00 am - 12:00 pm REGISTRATION
 6:30 am - 7:45 am CEU Breakfast
 8:00 am - 12:00 pm NBNA Institutes (6)
 8:00 am - 5:00 pm Dr. Lauranne Sams Leadership Institute
 8:00 am - 12:00 pm Student Forum
 12:00 pm - 2:30 pm Exhibit Hall Open
 12:30 pm - 2:30 pm Institute of Excellence Ceremony and
 Luncheon
 3:00 pm - 5:00 pm Plenary Session II
 “Global Health and Nursing”
 5:00 pm - 6:30 pm Scholarship, Chapter & Membership Awards

WEDNESDAY, AUGUST 5

6:00 am - 7:00 am Aerobics
 8:00 am - 10:00 am CEU Workshops
 8:00 am - 12:00 pm PART II: “VITAS Train the Trainer”
(Participants must have completed Day One, pre-registration required)
 10:00 am - 12:00 pm Grand Raffle (Exhibit Hall)
 1:00 pm - 3:00 pm CEU Workshops
 2:30 pm - 7:00 pm TIME ON YOUR OWN
 6:00 pm - 7:00 pm Board & Lifetime Member Photo
 7:00 pm - 11:00 pm President's Reception and Gala

THURSDAY, AUGUST 6

8:00 am - 9:30 am Ecumenical Service
 10:00 am - 12:00 pm Brunch and Closing Session
 KEYNOTE ADDRESS: Dr. Stephanie Ferguson

VOLUNTEERS ARE NEEDED FOR THE FOLLOWING ACTIVITIES

BAG STUFFING

Friday, July 31 Noon to 4:00 pm

CONFERENCE REGISTRATION

Saturday, August 1 Noon to 7:00 pm
 Monday, August 3 7:00 am to 2:00 pm
 Tuesday, August 4 7:00 am to 12:00 pm

SESSION MONITORS

Sunday, August 2 thru Thursday, August 4

HOSTESSES FOR GALA

Wednesday, August 5 6:30 pm to 8:00 pm

Please e-mail: dmance@nbna.org.

REGISTRATION INFORMATION

HOTEL INFORMATION

The Sheraton City Centre Toronto

123 Queen Street West

Toronto, Ontario M5H 2M9 Canada

Reservations Call: 1.888. 627. 7175

Or directly with the hotel 1.416.947.4955 X 4440

(Reference NBNA when making your reservation)

Online Reservations: www.NBNA.org

Take a virtual tour at

www.visitsheratoncentre.com

REGISTRATION

The deadline date for making reservations at the Sheraton Center Toronto is **5:00 p.m. Central Time, June 30, 2009**. After that date, reservations will be accepted on a space and rate availability basis. If the Group rate is not available, the Hotel's rack rate will apply.

ROOM RATES

Room rates are \$173 CAD for a single and \$195 CAD for a double room. For triple or quadruple occupancy there will be an additional \$30 per person charge for each additional person in a room. There is no additional charge for children under age 18 sharing with a parent.

State and local sales and occupancy tax of 5% per night will also be applied.

If you have any special needs or health conditions, please notify the hotel when making your reservations AND upon your arrival. Any change in your departure date that is made after check-in will incur a \$50 CAD early departure fee.

CHECK OUT: 11:00 am

LATE CHECK OUT: 12:00 pm to 4:00 pm, \$50 CAD

12:00 pm to 6:00 pm, \$100 CAD

PLEASE NOTE

The Sheraton Centre Toronto requires that all reservations be held with a deposit equal to one night room and tax to guarantee your room. Your credit card will be processed at the time you make the reservation. To receive a refund on your deposit, you must cancel your reservation 72 hours before your arrival date.

NBNA PAYMENT AND CANCELLATION POLICY

Payments by CHECK must be received by July 15, 2009. **NO CHECKS WILL BE ACCEPTED AFTER JULY 15, 2009**; payments may be made by money order or credit card ONLY. **You may register On-Line by at NBNA.org**. NBNA accepts only MasterCard or VISA credit cards. Should it become necessary for you to cancel your registration, **WRITTEN** notification must be received (not postmarked) by July 1, 2009. **NO REFUNDS WILL BE GRANTED AFTER JULY 15, 2009**. Refunds will be made 90 days following the conclusion of the NBNA Conference. A \$50 administrative fee will be deducted from the total amount refunded.



CANADIAN CURRENCY (CAD)

To view daily exchange rate for USD to CAD, and to create your own currency converter go to www.gocurrency.com. Rates are subject to change.

ENTRY INTO CANADA

The U.S. Government **REQUIRES PASSPORTS** for travelers crossing the border by land, air, and sea beginning in 2008.

American visitors traveling to Canada will be required to have a valid passport to enter Canada and to re-enter the United States.

Visitors will also need to have a second photo ID. A valid driver's license or other valid photo ID will be required.

Visit: www.Travel.State.gov for application information.

NOTE

Children age 18 and under will need to present a birth certificate, naturalization certificate or a passport to enter the U.S. **Everyone needs a passport to leave and re-enter the United States.**

1. Registration Information (Exhibitors and Sponsors DO NOT use this form)

Please PRINT CLEARLY or type. One registration per form. Copy form for multiple registrations.

NBNA Conference 2009

THERE ARE **THREE** WAYS TO REGISTER:
1. FAX your completed form with credit card information to:
301.589.3223

2. ON-LINE @
www.NBNA.org

3. MAIL your completed form with payment to:
NBNA
8630 Fenton Street, Suite 330
Silver Spring, MD 20910

(Please allow two weeks for check processing)

JOIN NOW AT
www.NBNA.org

NAME _____
FIRST MIDDLE LAST

CREDENTIALS _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE () _____ WORK PHONE () _____

FAX _____ E-MAIL _____

NBNA ID # _____ RN/LPN/LVN LICENSE NO. _____

SOCIAL SECURITY # _____ I AM A DIRECT MEMBER (do not belong to a chapter)

NAME OF CHAPTER (REQUIRED INFO): _____

EMERGENCY CONTACT: _____ PHONE _____

PLEASE CHECK HERE IF YOU REQUIRE VEGETARIAN MEALS

2. Registration Fees (Please circle the appropriate fee)

MEMBER	EARLY BIRD THRU 3/31/09	PRE-CON 4/1- 6/15/09	ON SITE AFTER 6/15/09	
RN/LPN/LVN	\$250	\$325	\$450	
Student (NON-Licensed)	\$155	\$205	\$330	\$50 (FRIDAY ONLY)
Retired	\$175	\$250	\$375	

INCLUDES (1) banquet ticket and (1) brunch ticket member CEU program, business meeting and electoral process.

Number of registrations _____ Sub-total \$ _____

NON-MEMBER	EARLY BIRD THRU 3/31/09	PRE-CON 4/1- 6/15/09	ON SITE AFTER 6/15/09
RN/LPN/LVN	\$425	\$500	\$650
Student (NON-Licensed)	\$230	\$280	\$430
Retired	\$250	\$345	\$425

*INCLUDES (1) banquet ticket and (1) brunch ticket CEU program

Number of registrations _____ Sub-total \$ _____

3. Institute Registration Continuing Education Units will be awarded. To receive the full compliment of CEUs, you MUST attend the Institute and/or Workshop of your choice IN ITS ENTIRETY. The Institutes will be held on Tuesday, August 4, 2009. Please choose one of the following:

- Cancer Mental Health Cardiovascular Research Diabetes Women's Health
- VITAS: Train the Trainer** 2-Day Session Sun., Aug. 2, 8:00 am - 5:00 pm & Wed., Aug. 5, 8:00 am - 12:00 pm (Pre-registration required)
- Presidents' Leadership Workshop (for chapter Presidents and Vice Presidents ONLY - Sunday, August 2, 2009)
- I am a new member This is my first NBNA Conference I plan to go on the Local Sponsored Tours
- I would like to volunteer for conference registration or workshop monitor

4. Guest Registration* Please check here if you require vegetarian meals

NON-NURSE GUEST(S) REGISTRATION (ADULTS OR CHILDREN) \$150 EACH: *REGISTRATION INCLUDES: SESSIONS OPEN TO THE PUBLIC, EXHIBIT AREA PRESIDENT'S RECEPTION AND BANQUET, AND SUNDAY BRUNCH.

NON-NURSE ADULTS:

Address: _____

(IF DIFFERENT FROM REGISTRANT'S)

CHILDREN:

_____ (age) _____

_____ (age) _____

Number of guests: _____ X \$150 = _____

SUB-TOTAL

5. Purchase Additional Banquet, Brunch or Institute of Excellence Ceremony and Luncheon tickets

- INSTITUTE OF EXCELLENCE LUNCHEON 8/4/09 \$75 per ticket X No. of tickets _____ SUB-TOTAL \$ _____
- PRESIDENT'S RECEPTION & GALA 8/5/09 \$80 per ticket X No. of tickets _____ SUB-TOTAL \$ _____
- BRUNCH & CLOSING SESSION 8/6/09 \$50 per ticket X No. of tickets _____ SUB-TOTAL \$ _____

Banquet & Brunch tickets are NOT refundable after 8/1/09.

6. Payment Information (NBNA accepts only MasterCard and VISA credit cards.)

- Check Enclosed Check has been requested/ PO# _____ Money Order MasterCard VISA

AMOUNT ENCLOSED \$ _____ (sub-totals from 2, 4 & 5)

Credit Card # _____ Exp. Date: _____ Sec. Code: _____

Cardholder Name (please type or print): _____

Signature _____

(ALLOW 2 WEEKS PROCESSING TIME IF PAYING BY CHECK)

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2.

ON-LINE AT www.NBNA.org

3.

MAIL your completed form with payment to:

NBNA

8630 Fenton Street, Suite 330

Silver Spring, MD 20910

(Please allow two weeks for check processing)

JOIN NOW: www.NBNA.org



IMPORTANT INFORMATION

PRE-CONFERENCE REGISTRATION TICKETING

- ALL members, guests, VIPs, honorees, awardees, exhibitors, speakers, sponsors, spouses and children MUST have a Banquet Ticket with table assignment.
- Chapter tables will be designated based on the number of registered members and registered guests that have purchased tickets to the Banquet by June 30, 2009. (See Attached Seating Request Form)
- Banquet Tickets with seating assignments will be included in the REGISTRATION PACKET for Full Conference Attendees and Registered Guests. Individually purchased tickets will also be included in the packet of the Registered Attendee.
- Individual ticket purchases to the President's Banquet MUST be purchased by June 30 AND the NBNA Member/Guest relationship must be clearly identified at time of purchase in order to guarantee appropriate seating.
- Tickets will be checked at the door - tickets will be collected by waiters. NBNA Members, and their guests, will be guaranteed seating with their chapter if their registration form and payment are received in the National Office by June 30, 2009.

ON-SITE REGISTRATION TICKETING (Registrations or Tickets purchased AFTER June 30)

- Every attempt will be made to seat you with your chapter and accommodate your guests at the chapter table. After the June 30th deadline, seating will be assigned on a space availability basis.
- Tickets Sales at the conference (ON-SITE) will end at 2:00 p.m., Monday, August 3, 2009.
- For your convenience, a floor plan of the banquet seating will be on view prior to the day of the Banquet. On the night of the Banquet, hostesses will have a list of each attendee's table assignment.

SUNDAY BRUNCH SEATING PROCEDURES

- Ticket Sales at the conference (ON-SITE) will end at 2:00 p.m. on Monday, August 3, 2009.
- All members, guests, VIPs, honorees, awardees, exhibitors, speakers, sponsors, spouses and children MUST have a Brunch Ticket. There will NOT be assigned seating for the Sunday Brunch.
- Tickets will be checked at the door - tickets will be collected by waiters.
- All Tickets will be placed in Registration Packets and available on-site at the REGISTRATION DESK.

NOTE:

For Conference Registration: "GUESTS" are defined as "Non-Nurses". A RN/LPN/LVN cannot register for the conference as a GUEST. Guest Registration includes: Sessions open to the public, refreshment breaks, exhibits, show and special activities, scheduled receptions, President's Reception and Banquet, and Sunday Brunch, and are considered FULL conference attendees. Ticket purchases are available to all interested parties and are restricted to the event indicated.



National Black Nurses Association
8630 Fenton Street, Suite 330
Silver Spring, MD 20910

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